

**HOLMES JR HIGH PTA**  
**EXECUTIVE BOARD MEETING**  
 May 28, 2010  
 1:00-2:00

**Minutes**

The executive board meeting of the Holmes Jr. PTA was called to order by Christina Dicker, president, at 1:00 am in the school conference room on Friday May 28, 2010.

Attendance: Christine Dicker, Nancy Loeb Williams, Shelley Bronzan, Julia Grim, Julie Cuetara, Rachel Aptekar, Anne Ternus-Bellamy, Cathy Farnam, Lea Darrah  
 Claire Cole, Jennifer Thompson, Carin Loy  
 Other attendees: see attached sheet

The minutes of the March, 2010 Executive Board meeting were approved as presented. (Or corrected: if corrected, corrections included)

No.	Item	
1.	<b>Introductions</b>	
2.	<b>Planning for next year:</b> A. Goals 1. Idea- Should Parent involvement give pupil extra credit? Discussion but no decision. 2. Membership counts were as follow: 412 PTA, enrollment in school presently is 752 in the fall expected to be 730. 3. International Day/ Renaissance Day will be revisited at a later date. Questions and issues concerning cost, new District food guidelines, and volunteers needed. B. Attendance at association meeting- currently held the 4 <sup>th</sup> Thursday except Nov/Dec which combines to first Thursday of Dec. Board agreed to keep this same schedule. C. Schedule for executive board meetings 1. Budget meeting in September 2. Other meeting- Nov, Jan, Mar (3/18 – 11:00) D. Responsibilities of VPs- It was discussed that the 1 <sup>st</sup> VP would be in charge of emails and 2 <sup>nd</sup> VP would handle Script. E. Hospitality: 1. Sally Albertson was named as the person in charge of recruiting co chairs for this committee. It was discussed that there would be 3 lunches for the following school year. 2. 9 <sup>th</sup> grade graduation- discussion that this would fall under Hospitality even though it is not a PTA event. This project is	

	<p>funded by parents.</p> <p>F. Directory- Carin Loy discussed how other schools have sold advertisements in the school directory thus raising funds and making it possible to give one free directory to each family. Carin was given the go ahead to send out information pertaining to the sale of advertisement space over the Listserve and outreach to the community.</p>	
3.	<p><b>Reimbursement Procedure-</b> Forms are available in the PTA box. It was noted that everyone should make an effort to place their requests in a timely manner.</p>	
4.	<p><b>New Business</b></p> <p>A. Budget process</p> <ol style="list-style-type: none"> <li>1. Need to cut \$2000.00? from budget. This will be discussed in Sept.</li> <li>2. Items to promote PTA goals</li> <li>3. Claire moved to raise the cost of PTA dues to \$10, Nancy seconded. Motion approved</li> <li>4. Add PI week (\$100) and science consumables (\$600-\$720 in 08/09, \$540 in 9/10) as a line item. Approved to move to line item.</li> </ol> <p>B. By-laws revision</p> <ol style="list-style-type: none"> <li>1. Needs to be updated every 2 years. *</li> <li>2. VP duties will be sent out before the next meeting</li> <li>3. Nancy moved to increase executive board spending authority for emergency/unplanned expenditures from \$250 to \$500. Jennifer seconded. Motion approved</li> </ol>	
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